



FOSSE MEAD PRIMARY ACADEMY

SWIMMING POLICY

Monitoring, Evaluation and Review

This policy will be promoted and implemented throughout the academy. The Principal will review the policy annually, unless there are significant legislative changes in the interim period.

Policy reviewed: August 2025

Signed _____ L Johnson _____

Position Assistant Principal

Date 29.08.25

Version	Date	Author	Reason for Change
1	23.08.21	E. Tuffey	New policy
2	31.08.22	L. Johnson	Change of year groups and staffing
3	29.08.23	L. Johnson	Update of year groups and staffing
4	30.08.24	L. Johnson	Update of year groups and staffing
5	29.08.25	L. Johnson	Update of year groups and staffing

SWIMMING POLICY

1.0 Statement

1.1

At Fosse Mead Primary Academy, we believe that all children should have the opportunity to meet the requirements of the National Curriculum for Physical Education related to swimming.

Swimming Manager: Mr Liam Johnson

1.2 Aims

In order to meet the statutory requirement, the following aims have been identified:

- To provide a safe and caring environment for pupils to learn to swim;
- To teach pupils to appreciate what is good practice in relation to the safety of themselves and others;
- To develop pupils' confidence in aquatic activities;

1.3 Objectives

Our objective is for all pupils to be able to:

1. swim competently, confidently and proficiently over a distance of at least 25 metres
2. use a range of strokes effectively [for example, front crawl, backstroke and breaststroke]
3. perform safe self-rescue in different water-based situations

2.0 Basic Arrangements

2.1 General

2.1.1 The School Swimming Policy applies to all pupils swimming at Fosse Mead Primary Academy.

2.1.2 It is an essential requirement that all school staff accompanying pupils to swimming lessons have undergone Swim Test and Induction training. This training covers key elements of the relevant swimming pool's Normal Operating Procedures (NOP).

2.1.3 Swimming is regarded as an integral part of the National Curriculum for Physical Education and, as such, subject to appropriate monitoring and assessment procedures.

2.1.4 Swimming instruction will be provided in Year 6 during the Autumn term, Year 5 during the Spring term and Year 4 during the Summer term. This will take place at Braunstone Leisure Centre's swimming pool and will be carried out in line with the Safe Swimming Practice in Schools and Other Settings document (revised May 2016).

2.1.5 Families will be written to via the Bromcom system for permission for their child to go swimming and a subsidised voluntary contribution will be asked for.

2.1.6 Swimming instructors provided by Braunstone Leisure Centre will assess the ability of each child and place them in a teaching group to extend their skills in all areas of water confidence and swimming.

3.0 Safe Practice in School Swimming and Water Safety

Although swimming is an enjoyable and important life skill, it carries with it a degree of danger and requires utmost care by all concerned. This document is a summary of the important procedures which are considered and complied with in order to promote the safety of pupils at Fosse Mead Primary Academy.

Prior to the commencement of swimming activities, the following actions are taken:

- Thorough risk assessment of the pool facilities and activity. Consideration of individual pupils needs (SEND and medical needs)

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- Adherence and understanding of the pool's Normal Operating Procedure (Copy retained by the school).
- Adherence and understanding of the pool's Emergency Action Plan (Copy retained by the school).
- Retention of the conditions of hire and arrangements
- Familiarisation with pool rules and facilities
- All staff who attend swimming activities are (DBS vetted)

Further details can be found within our comprehensive swimming risk assessment

During the visit:

- Teaching staff (i.e. Swimming manager, class teacher, TAs and wider staff) have a duty of care whilst on the visit. This relates to supervising children whilst changing, that pupils are under control at all times, headcounts, normal and emergency procedures enforced and teachers have an overview of teaching of their children and conduct of the class.
- There must be a qualified pool lifeguard present during the session. Teachers must work with the lifeguard to ensure safe conduct at all times and inform them of any additional needs.
- The school always provides at least two first aiders.
- Teacher / pupil ratios meet the requirements of swimming activity and are reduced based upon the needs, confidence, capability and age of the pupils (1:1 ratio for those needing constant support / disabilities).

Following the visit:

- Evaluation of swimming activity takes place after each session, noting any incidents or amendments which need to be made
- Any issues with the facility are followed up immediately and swimming activity suspended until necessary changes/repairs are made

Changing

Whilst using the changing facilities, pupils are supervised by school staff. Pupils use the 'changing village' changing facilities at Braunstone Leisure Centre with cubicles, some larger family changing rooms and club changing rooms available. Showers are located in cubicles near the entry to the pool, as are the toilets.

- All female staff will be attending sessions. Girls and boys will change in the club changing rooms split by gender. On request, individual children can use cubicles to change due to medical concerns. Staff will supervise changing from outside of the changing room/cubicles and will only enter the room if an incident occurs. In order to protect themselves, two members of staff should operate together when controlling by voice through doorways or entering changing areas in an emergency.
- All members of staff are DBS checked, have safeguarding training and understand how to safeguard themselves.

Qualifications

- Qualified pool teachers from Braunstone Leisure Centre will provide swimming instruction. In addition, lifeguards are present who have specific and relevant qualifications to safeguard children.

Swimming Attire

- Pupils should wear appropriate swimming costumes; avoiding loosely fitting clothes which could cause restriction of movement. Girls should wear one-piece swimming costumes.
- Teachers should wear suitable indoor footwear and clothes suitable for humidity.
- Verruca socks should be worn if a child has a foot infection.
- The use of goggles is generally to be discouraged, but some children who swim frequently or whose eyes are susceptible to irritation may ask to use goggles for swimming. Parents should be informed of their responsibility to teach their child to put on and take off goggles in the correct and safe fashion.
- Long hair should be tied back prior to swimming lessons to ensure it does not become entangled.
- The wearing of jewellery whilst swimming is hazardous and must not be allowed, except where they cannot be removed for health, safety or religious reasons, when they must be made safe. This may mean taping over (for example) newly-fitted ear studs, medical bracelets or religious symbols, but staff must be aware that the usual tapes used for this purpose in PE lessons may come loose in water and a stronger, waterproof adhesive will be needed. If this cannot be achieved, the child may not be allowed to

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participate in swimming activities and may need to be given an alternative activity such as helping to evaluate the performance of other pupils.

Ratios

Recommended ratios are never surpassed and are often lowered due to the increased capacity and importance placed upon swimming by the academy. A total of three swimming teachers will teach one school class at any one time, up to a maximum of 36 pupils per designated swim area, area, this is delivered at a ratio of 1 swim teacher: 12 pupils.

All swimming teaching will be conducted from the poolside. Members of staff from the school are encouraged to assist the lessons by providing in water support, and by providing additional support in the form of spotters if needed. All SEND pupils must be highlighted to the leisure centre staff.

Swimmers with disabilities: 1:1 – 8:1 (with an appropriate number of helpers)

Each situation must be considered individually as people with disabilities are not a homogeneous group. Care must be taken to ensure that there are sufficient helpers in the water to provide a 1:1 ratio for those needing constant support and a sufficient number of other helpers to provide the degree of support required by the range of disabilities within the group. The individual needs of pupils are considered before the activity and pupils with a heightened risk are catered for and included in the risk assessment. This is shared with all school and pool staff to ensure they are aware of the particular needs of each child.

Monitoring & Evaluation

- Procedures and practice are reviewed weekly so as to make necessary changes to improve outcomes and safety of pupils
- Sessional registers are taken weekly and recorded in the Academy's Swim folder
- Risk assessments are reviewed and amended termly, or more often where necessary, to take account of pupils developing and changing needs.