

Positive Behaviour Policy

Policy Monitoring, Evaluation and Review:

Version:	1.3
Date created:	August 2021
Author:	J.Virk
Ratified by:	Academy Council
Date ratified:	20/03/23
Review date:	September 2024

Revision History:

Version	Date	Author	Summary of Changes:
1.0	23/08/21	J. Virk	Initial Policy
1.1	16/06/22	J. Virk	RML instructions
1.2	22/11/22	K. Hussey	Change of name, linked policies added, character muscles, additional of harmful sexual behaviour
1.3	28/02/23	K. Hussey and S. Tales	Reviewed to include new appendices and school values as a development of character muscles, Graduated Response to Behaviour, and Consequence process.

Aims of the Policy

- To encourage a positive, calm, purposeful, safe and happy atmosphere within the school
- To maintain an atmosphere free from prejudice and bullying*
- To instil the school values: courage, kindness, resilience, responsibility, curiosity and enthusiasm
- To encourage increasing independence and self-discipline so that each child learns to accept responsibility for their behaviour
- To have a clear and consistent approach to behaviour throughout the school
- To share the rewards for following the academy values
- To set out the sanctions for unacceptable behaviour
- To give children the opportunity to reflect on their behaviour

** Definition - Bullying is a conscious, aggressive and repeated intention to hurt, threaten, frighten or intimidate someone else by an individual or a group, causing pain or distress. This can be in person or take place online.*

Pupils' responsibilities are:

- To be kind
- To be responsible
- To be courageous
- To be resilient
- To be curious
- To be enthusiastic

Staffs' responsibilities are:

- To create a safe and welcoming environment
- To develop positive relationships with all children
- To ensure the academy values are followed
- To raise pupils' self-esteem and help them develop to their full potential
- To use rules and sanctions clearly and consistently
- To be a good role model
- To recognise each child as an individual and be aware of their needs, treating them with respect and understanding.

All staff will avoid:	All staff will always:
Humiliating	Keep calm and aim to de-escalate the situation
Shouting	Listen to the child's perspective
Over-reacting	Be positive
Over punishment	Build relationships
Jumping to conclusions	Be fair and consistent
Sarcasm	Address challenging behaviour
Leaving pupils outside rooms	Carry out any consequences that have been issued
Holding a grudge	Ensure pupils feel accepted

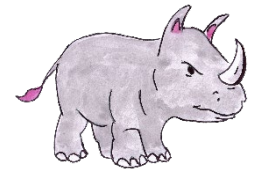
School Values

At Fosse Mead Primary Academy we believe that supporting children to learn positive behaviour is just as important as teaching academic lessons. Our school values promote positive behaviour which build relationships, a focused learning environment and reflective discussions on how to improve further.

To embed the school vision, 'Together We Make a Positive Difference', we use our six school values:

Resilient Rhino

Pupils show resilience by: tackling challenges, reframing initially difficult experiences in to positive ones, and by dealing with problematic situations with determination.



Responsible Rabbit

Pupils show responsibility by: looking after their own and school's property, completing their home and schoolwork to the best of their ability, and by being present, on time and ready to learn.



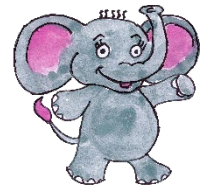
Kind Koala

Pupils show kindness by: using kind words to staff and pupils, using kind hands and feet to ensure they do not hurt themselves or others, and by respecting the thoughts, feelings and beliefs of everyone.



Enthusiastic Elephant

Pupils show enthusiasm by: participating fully in all subjects and engaging with extra-curricular opportunities, having a can-do attitude to their learning, and volunteering to go the extra mile inside and outside of school.



Courageous Kangaroo

Pupils show courage by: taking risks in their learning, pushing themselves outside their comfort zone, and by expressing their own thoughts, opinions, beliefs, skills and talents when given the opportunity.



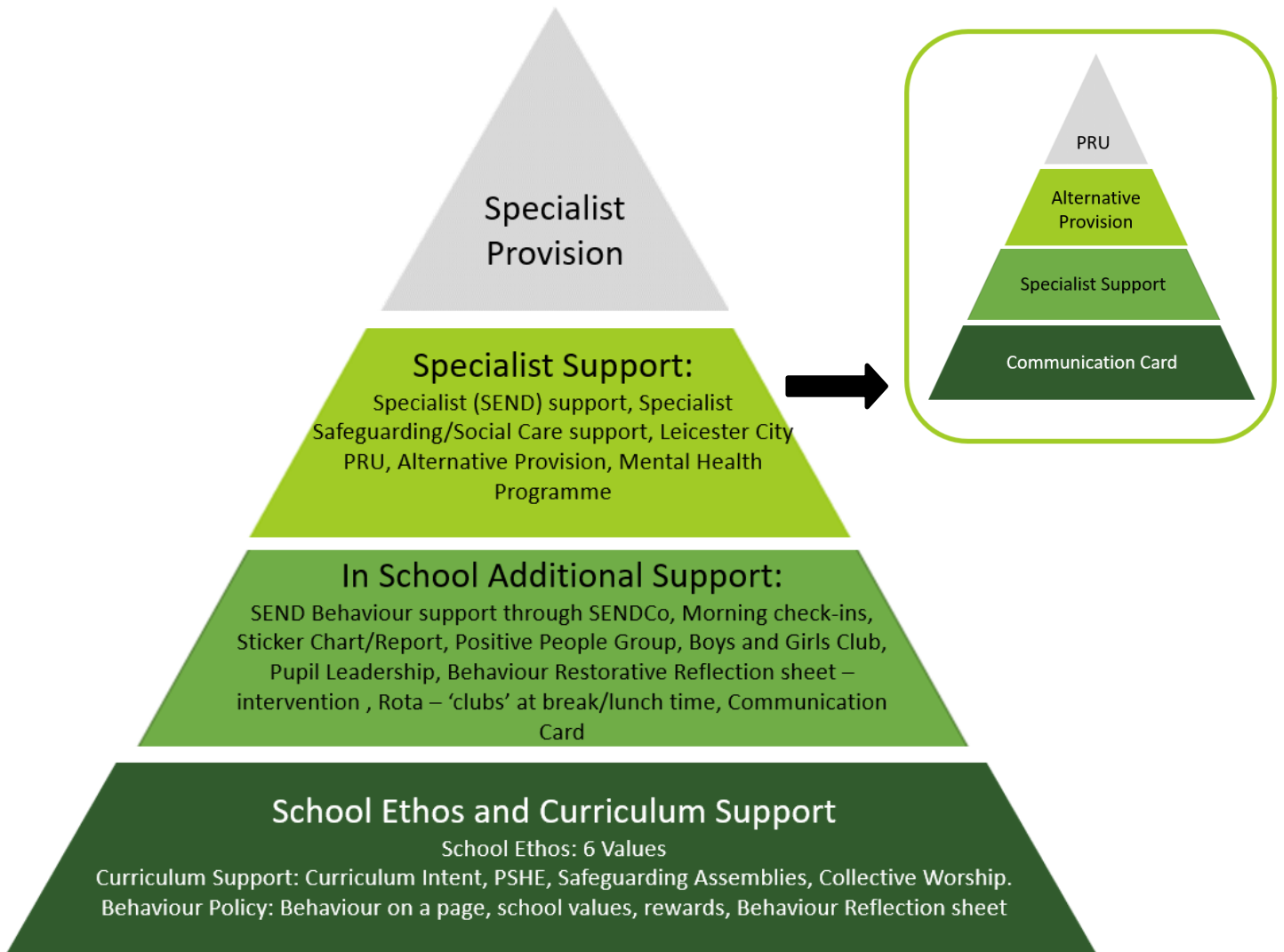
Curious Crocodile

Pupils show curiosity by: asking questions, showing an interest in their learning, themselves and others, and conducting their own research.



Graduated Response to Behaviour

Fosse Mead Primary Academy uses a Graduated Response to Behaviour management within school. This response ensures that positive behaviour is an active part of all areas of school curriculum and ethos. Children who need additional support with their behaviour, who have shown on repeat occasions to make the same mistakes, will be provided with additional in-school support before specialist support is sought. If behaviours are repeated consistently without in-school support providing the required impact, external specialist support will be sought to ensure that the child's needs are met.

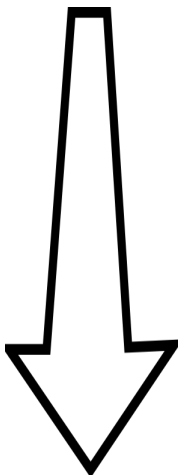


Rewards: Good to be Green!

At Fosse Mead, we believe it is good to be green and will reward pupils who consistently follow the school's vision and values. All pupils begin each term as 'green'.

Most pupils will respond to encouragement and rewards and, it is hoped, by promoting positive behaviour and by challenging themselves, pupils will be in a climate of outstanding behaviour for learning.

Staff members can praise in several ways:



- Verbal praise/encouragement
- Raffles tickets – Box of Rewards
- Values Stickers
- Showing work to staff/peers
- Twitter post
- Goodie box
- Golden Time
- Star Activity
- Values certificate
- Postcard sent home
- Milkshake Club
- Green Day

Golden Time

All classes have Golden Time displays which include the names of all the pupils in the class. The display is visible to everyone who enters the classroom. All pupils begin the week with 30 minutes of Golden Time which is taken on a Friday afternoon. Golden time must be 'golden' and give pupils the opportunity to take part in a range of fun and creative activities: sport, crafts, baking, ICT, science experiments, music, Lego and construction.

Pupils can lose Golden Time in 5-minute increments for not following the vision and values of the school. Opportunities to earn back Golden Time are immediate and we encourage pupils to do so before the end of the week.

Star Activity

Each week, a star activity will be available for those pupils who did not lose *any* Golden Time that week. Star activities are designed to be an extra special reward: visiting the Woodgate Adventure Playground; watching a movie with popcorn; decorating biscuits with hot chocolate and marshmallows.

Values Certificate

Each week, there is a Value of the Week and at least one child in each class will be awarded a Values certificate in assembly for showcasing this value the best in their class.

Postcard Sent Home

When a pupil has completed an excellent piece of work or has gone above and beyond in showcasing the school values, they may be nominated to receive a postcard sent home by a member of SLT.

Milkshake Club








Throughout the year, the principal or vice principal will invite 1 pupil from each class, who has been identified by their teacher, to attend milkshake club where they will get treated to milkshake and treats in the staffroom as a reward for showing the school values.

Green Day

At the end of each term, children who have remained Green (not been on red report that term) are invited to take part in a festival of fun! Activities that are included in this celebration day of positive behaviour may be: class parties, bouncy castle, non-uniform, bucking bronco, inflatable slides, sumo wrestling suits.

Consequences

There is still a need to apply consequences to those pupils who do not meet our standards of behaviour, to modify unacceptable behaviour and to protect the school community. Sanctions must be consistent, fair and carried out immediately. Pupils must be made aware of why the sanction is being carried out. Teachers must log any incidents that require sanctions (STAGE 6 and above) on to the school's record keeping system CPOMS and alert key holders. Logged incidents are monitored by the principal/managers and reported on in the principal's report to local academy councillors.

	<p>STAGE 1 Warning look/gesture</p>
	<p>STAGE 2 Verbal Warning</p>
	<p>STAGE 3 5 mins of golden time lost*</p> <p>*Return to stage 1 before removing another 5 mins of Golden Time.</p>
	<p>STAGE 4 10 mins of golden time lost</p>
	<p>STAGE 5 15 mins of golden time lost Break time lost – reflection sheet completed*</p> <p>*Return to stage 1 before removing another 5 mins of Golden Time.</p>
	<p>STAGE 6 20 mins of golden time lost. Send to SLT with yellow card Lunch time lost - reflection sheet completed*</p> <p>*Return to stage 1 before removing another 5 mins of Golden Time.</p>
<p>1 WEEK HALF TERM</p> 	<p>STAGE 7 3 yellow cards in 1 week = red report 5 yellow cards in a half term = red report</p>
<p>Golden Time can be earned back in 5 minute increments by showing school values. At the end of the week, Golden Time resets and behaviour starts again from Monday.</p>	

Stage 5

When a pupil loses 15 minutes of Golden Time, they must stay in at their next break time (15 minutes) and complete a 'Behaviour Reflection Sheet'. See appendix 1

Once the break time has been lost and Reflection Sheet has been completed, children return to STAGE 1 and their lost Golden Time is reset.

Stage 6

When a pupil loses 20 minutes of Golden Time, they must stay in at their next lunch time (30 minutes) and complete a 'Behaviour Reflection Sheet'. See appendix 1

On reaching this stage, pupils will be sent to a member of Senior Leadership with a yellow card which will be reviewed by the member of Senior Leadership and sent home. See appendix 2.

Once the lunch time has been lost and Reflection Sheet has been completed, children return to STAGE 1 and their lost Golden Time is reset.

Stage 7

If a pupil receives 3 yellow cards in a week, or 5 in a half term, they will be put on to Red Report. See appendix 3.

Red Report

Pupils who are on Red Report, will spend break and lunch times inside the school to reflect on their behaviour. They will also not be invited to attend after school clubs that week or be invited to Green Day at the end of the term.

Pupils who are on Red Report, will have their report monitored and signed daily by a member of Senior Leadership. In order to complete Red Report, pupils will need to have 20/25 positive learning sessions over the week. See appendix 3.

Pupils who have been unsuccessful in passing their Red Report 2 weeks in a row, will instead complete a Communication Card.

Communication Card

Pupils who have been on Red Report twice in one half term, need additional support with their behaviour. Therefore, a Communication Card will be created with the pupil and a member of Senior Leadership. This will share with the adults they work with strategies and knowledge that will enable the pupil to improve their behaviour. See appendix 4.

Communication Cards will be reviewed as part of Fosse Mead Academy's Early Monitoring Process for Special Education Needs and Disabilities.

Instant Yellow Behaviour

There are a number of behaviours which would result in a child receiving an instant Stage 6. These include:

- Homework - 3rd strike of not completing in a half term.
- Reading – 3rd strike of not completing in a half term.
- Using swear words
- Purposeful unkindness
- Fizzy drinks or sweets









Instant Red Behaviour

There are a number of behaviours which would result in a child receiving an instant Stage 7. These include:

- Physical Aggression
- Homework – 5th strike of not completing in a half term.
- Reading – 5th strike of not completing in a half term.
- Swearing at someone
- Bullying (Several Times On Purpose)
- Refusing to hand in your mobile phone
- Using a mobile phone in school time
- Intentional use of homophobic/racist/sexist language
- Chewing gum or energy drinks
- Stealing

EYFS Adaptations

EYFS will follow the same behaviour systems as the rest of the school, with the below amendments to STAGE 1 and STAGE 2 of the behaviour policy to support children in recognising poor behaviour.

 	 	STAGE 1 Verbal Warning
 	 	STAGE 2 Name is moved to the rain cloud Time out in EYFS base

Specific Behaviour Consequences

Mobile phones

Pupils in Years 5 and 6 are permitted to bring mobile devices to school. However, pupils must hand their devices in to their teacher at the start of the day. Devices will be held at the school office until the end of the school day.

Pupils found with mobile devices on their person during the school day will have their mobile device confiscated. Confiscated devices must be collected by parent/carer at the end of the school day.

Certain types of mobile device usage, whether inside or outside of school, can be classified as criminal conduct. The school takes such conduct extremely seriously and will involve the police or other agencies as appropriate. Such conduct includes but is not limited to: sexting; threats of violence or assault and abusive calls, emails, social media posts or texts directed at someone on the basis of someone's ethnicity, religious beliefs or sexual orientation.

Mobile devices in school are the pupils' responsibility. The school/Trust accepts no responsibility for mobile phones that are lost, damaged or stolen on school premises or transport, during school visits or trips, or while pupils are travelling to and from school.

Bullying

The values of the school promote kindness. Where pupils report bullying or cyber-bullying the academy will act quickly to support the individuals. Incidents of bullying **MUST** be reported to the principal or vice principal immediately and staff must follow the guidance set out in the school's Anti-Bullying Policy.

[Anti-Bullying Policy 2022 \(fosse-tmet.uk\)](https://fosse-tmet.uk)

Guidelines on Intervening in Fights/Disputes

Through the implementation of this policy, we expect fighting to be an extremely rare occurrence. However, if a child does lose his / her temper and becomes involved in a fight it will be taken extremely seriously. If a member of staff witnesses a fight they must remember:

- Our first duty is to prevent harm to any pupil
- To assess the severity of the situation
- Ask other children to move away
- To send a reliable child for additional help if necessary
- Verbally separate the children involved – tell them to stop in an assertive voice
- Standing between the pupils may be appropriate to stop the fight
- It is school policy to intervene and physically prevent a pupil from hurting him / herself or anyone else (see the school's Positive Handling Policy)
- Quiet discussion away from the scene will follow and the opportunity will be given for pupils to give their side of the story
- We will always listen to children

If a pupil runs out of a class, we will establish where he or she has gone. Teachers will not run after them but will send a message to the office for adult support. It is advisable to keep a watchful eye on any child who has taken him or herself out of the school building and possibly out of school grounds. If a child is no longer on school premises, parents will be contacted. If they are not at home, the police will be informed that a pupil has left school and is at risk.

Discriminative Incidents

Fosse Mead Primary Academy takes a zero-tolerance approach to discriminatory behaviour with particular focus on the protected characteristics of race, disability, gender, age, gender reassignment, religion or belief, pregnancy and maternity, marriage and civil partnership and sexual orientation. All incidents are recorded, reported and investigated according to the school's policy. Any incidents of a discriminatory nature will require an intervention where children are educated on the seriousness of their actions. They will be supported to understand how they can make better choices.

Harmful sexual behaviour and harassment

At Fosse Mead there is a zero-tolerance approach to harmful sexual behaviour and sexual harassment. It is never acceptable and it will not be tolerated. It should never be passed off as "banter"; "just having a laugh"; "a part of growing up"; or "boys being boys".

All staff and pupils are encouraged to call out and/or report this behaviour. If pupils make these comments or behaviour in a manner that is deemed harassing, we will:

- Ask them to apologise
- Seek to understand the behaviour
- Consult Brooks Traffic Light system for advice
- Inform parents of both the victim and perpetrator
- Support and educate them to improve their behaviour
- Monitor their behaviour for any recurrence
- Log it on CPOMS
- Escalate the sanction to the principal if the pupil refuses to apologise or change their behaviour
- Seek advice from other professionals

Any allegations must be reported to a DSL immediately and recorded using CPOMS. An investigation will be carried out and the appropriate sanction will be implemented. Further intervention will then be sought for the children involved. The school may also choose to put in place a risk assessment for individuals following these incidents.

When referring to sexual harassment we mean 'unwanted conduct of a sexual nature' that can occur online and offline and both inside and outside of school. When we reference sexual harassment, we do so in the context of child-on-child sexual harassment. Sexual harassment is likely to: violate a child's dignity, and/or make them feel intimidated, degraded or humiliated and/or create a hostile, offensive or sexualised environment.

Whilst not intended to be an exhaustive list, sexual harassment can include:

- Sexual comments, such as: telling sexual stories, making lewd comments, making sexual remarks about clothes and appearance and calling someone sexualised names;

- Sexual “jokes” or taunting;
- Physical behaviour, such as: deliberately brushing against someone, interfering with someone’s clothes.
- Displaying pictures, photos or drawings of a sexual nature;
- Up-skirting (this is a criminal offence);
- Online sexual harassment.

This may be standalone, or part of a wider pattern of sexual harassment and/or sexual violence. It may include:

- Consensual and non-consensual sharing of nude and semi-nude images and/or videos.
- Sharing of unwanted explicit content;
- Sexualised online bullying;
- Unwanted sexual comments and messages, including, on social media;
- Sexual exploitation; coercion and threats;
- Coercing others into sharing images of themselves or performing acts they’re not comfortable with online

At Fosse Mead Primary Academy, we understand it is important that school considers sexual harassment in broad terms. Sexual harassment (as set out above) creates a culture that, if not challenged, can normalise inappropriate behaviours and provide an environment that may lead to sexual violence.

In the case of a child reporting an incident of sexual violence, (sexual violence includes rape, assault by penetration and sexual assault; this may include an online element which facilitates, threatens and/or encourages sexual violence) it is vital the adult’s response is appropriate.

- The child needs to feel they are being listened to and taken seriously
- They must not be made to feel ashamed
- Two adults will need to be present to hear the allegation, one of whom is a Designated Safeguarding Lead
- It is important the children are kept separate
- Both victim and alleged perpetrator need to be heard in a calm and safe space
- The Designated Safeguarding Lead will contact Duty and Assessment and follow advice regarding whether to contact the police following the allegation
- Parents will be informed by the designated safeguarding lead
- Senior leaders will use the Brook Sexual Behaviour Traffic Light Tool when considering Harmful Sexual Behaviour and consider appropriate consequences
- Where appropriate, risk assessments are implemented to safeguard children in cases where behaviour has been viewed to sit outside the green behaviour in the Brook Sexual Behaviour Traffic Light Tool
- Adults will continue to check in with all children involved in the days after an allegation, ensuring they feel safe and secure in school
- All incidents will be reported on CPOMs

For more information see [TMET Peer on Peer Abuse Policy v1.0.pdf](#)

Suspension and Exclusion

Suspension or exclusion may be applied to persistent incidents of Stage 7 unacceptable behaviour, an illegal act or compromising the physical safety of those in the school community.

For more information see [TMET Suspension and Permanent Exclusion Policy v2.0.pdf](#)

Positive Handling

If a pupil is in a situation whereby they are unsafe or are compromising the safety of others, in line with Department for Education and Leicester City Council Health and Safety guidance, members of staff have the power to use reasonable force. Members of staff are trained in 'Team-Teach' which is positive handling training.

For further details, please see the Addendum: TMET Restrictive Physical Intervention Policy which can be found on the TMET website or by following this link.

[TMET Restrictive Physical Intervention Policy \(addendum to Behaviour Policies\).pdf](#)

Appendix 1: Behaviour Reflection Sheet

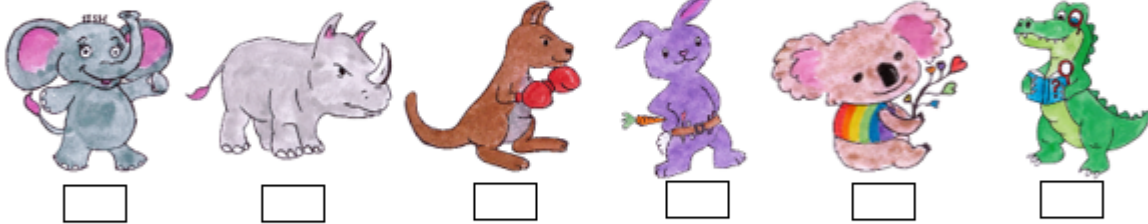
Behaviour Reflection Sheet KS1

Activity Sheet to be completed by pupil during break/lunch.

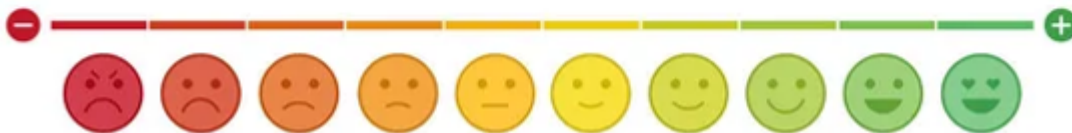


What happened?

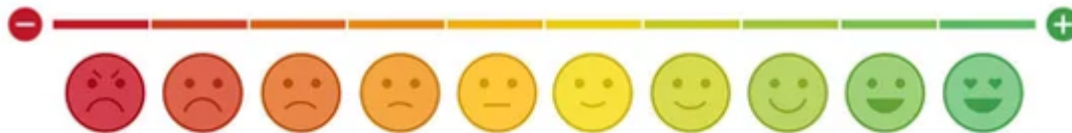
Which School Value(s) were you **not** showing? (tick the correct box)



How do you feel now?



How did your behaviour make others feel?

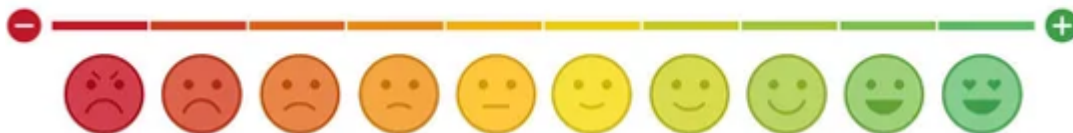


REPAIR: How are you going to repair what you did to the person right now?

- | | |
|--|--|
| <input type="checkbox"/> Play with them if they want me to | <input type="checkbox"/> Make a card or letter |
| <input type="checkbox"/> Leave them alone if they want me to | <input type="checkbox"/> Help them with a task |
| <input type="checkbox"/> Try to repair damage to school property | <input type="checkbox"/> Say sorry |

ACTION: COMPLETE REPAIR

How do you feel now you have tried to repair what you did?



What can you do differently next time?

Behaviour Reflection Sheet KS2

Activity Sheet to be completed by pupil during break/lunch.



FOSSE MEAD
PRIMARY ACADEMY

What happened?

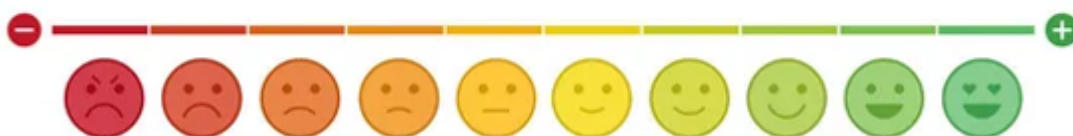
Which School Value(s) were you **not** showing? (tick the correct box)



How do you feel now?

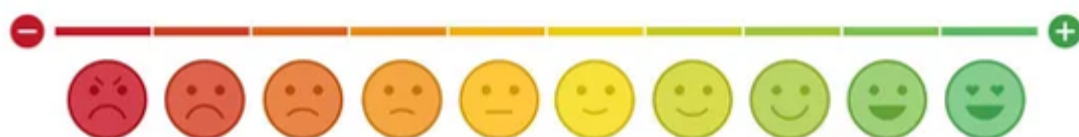


How did your behaviour make others feel?



REPAIR: How are you going to repair what you did to the person right now?

How do you feel now you have tried to repair what you did?



Appendix 2: Yellow Card



Yellow Card

Name: _____

Date: _____

Reason:

SLT signature:

Fosse Mead Primary Academy

Red Report Key Stage 2

Name: Class:

Date:

Targets:

	Morning 1	Break	Morning 2	Lunch	Afternoon	Comment / sign SLT
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

This card must be given to your teacher to be completed at the end of the lesson. It must be shown to a member of SLT at lunch and the end of the day.

Appendix 4: Communication Card



COMMUNICATION CARD: CHILD A: YEAR GROUP

School Values Scaling



___/10



___/10



___/10



___/10



___/10



___/10

What behaviours are you repeatedly good at?

What behaviours do you need support with?

What strategies can the staff use to help you?

Key Staff:

What do you want staff to know about you?

Shared with parents/carers and key staff. Date: _____

Communication Card to be reviewed. Date: _____